



PO Box 4215, Medford, OR 97501
 409 N. Front St, Medford, OR
 Phone: 541-776-9942
 FAX: 541-770-9065
 www.pacificbible.com

Class Registration Form

Check all that apply:

- First-time student*
- Returning student
- Audit student
- Enrolled in a degree program
- Interested in a degree program

Semester:

- Year _____
- Fall
 - Spring
 - Summer

Important note: You are financially responsible for all fees related to this registration. Registered students who decide not to attend should contact the administrative office before the start of the first class.

Print your full legal name _____
Last First Middle Initial Maiden (if used at PBC or DBI)

Mailing address _____
Number and street or PO Box City State Zip

Home phone _____ Cell phone _____ Business phone _____

E-mail _____ Would you like email statements Yes No

High school graduate Yes No _____ GED _____ Male Female DOB _____
Year Year Month/day/year

Local church attending _____
Name City Pastor Phone

Course Schedule

Course #	# of Units	Course Title	Instructor	Day	Time

Tuition

Total units _____ X per unit charge = _____ Less discount _____ = _____
\$60 per credit unit Discount code Amount Tuition subtotal

Fees

- *Administrative fee \$20 (non-refundable, first-time students only) _____
- Chiloquin extension fee \$20 (non-refundable, paid each semester) _____
- Other (see back of form) _____

= _____ =
Fee subtotal
Total Amount Due

Student Signature _____ Date _____

PLEASE TURN OVER

Office use only below this line

08-3

Registration Agreement

Please read carefully and sign below stating that you have read and understand this agreement.

Completed registration form and payment can be:

- ◇ Mailed to our PO Box
- ◇ Dropped off at the PBC office M-F, 10am-1pm
- ◇ Faxed – fax form & send payment separately (payment must be received to hold place in class)
- ◇ Called in – **must pay in full with a credit card**

Payment:

- ◇ Payment is due before the start of the first class.
- ◇ Payment plans can be arranged with the office, if needed, prior to the first class.
- ◇ Grades are not released until payment in full is received.

Late Charges:

A \$5.00 late charge will be applied to accounts for payments not postmarked by the due date.

Refunds:

The office must receive written notice of withdrawals. Refunds will be calculated (according to refund schedule) upon notification. All charges must be paid in full if written notice is not received.

Registration is not complete, nor is your place in class reserved until payment is received.

Student Signature _____ Date _____

Other Information

Discounts:

Discounts apply to tuition only and they do not accrue (cannot be added together).

<u>Discount</u>	<u>Code</u>	<u>Amount</u>	<u>Definition</u>
Church Staff	CS	10% off of credit tuition	Paid church or ministry staff (paycheck stub required as proof of employment)
Senior	SR	10% off of credit or audit tuition	Students 60 years of age and older
Alumni	AL	20% off of audit tuition	PBC alumni (graduates)

Fees: (record any that apply on front of form)

- ◇ Administrative fee: \$20 fee for first-time students, one time fee, non-refundable
- ◇ Chiloquin extension fee: \$20 fee for students attending classes in Chiloquin, must be paid each semester, non-refundable
- ◇ Formal Admission fee: \$50 for students submitting formal admission application, non-refundable (fee is waived if student has passed three courses with a grade of "C" or better)
- ◇ Textbooks: list and total any textbooks being purchased from PBC

_____ Total _____